Students Frequently Asked Questions: On Demand Evalution Pilot 2021-2022

- What is the purpose of the On-Demand Evaluation form?
  - To provide students with on-demand quality feedback based on their clinical performance
  - To pilot a tool that will formally be introduced into the AY 2022-23 that has validity, contributes to the overall clerkship grade, and provides quality feedback to students and institutional evaluators
- How can I learn more about the On-Demand Evaluation form?
  - Please go to the On-Deman Evaluation tool landing page, read the information bulletin, and watch a brief "How-to" video
- Is the On-Demand Evaluation form required?
  - During this pilot phase, you are not required to get evaluation forms completed by faculty. However, it is highly encouraged so that you can get more points of feedback ad to help inform the pilot process.
- How many On-Demand Evaluation forms should be completed?
  - This process is meant to be student driven. While no set amount is required at this time, you are encouraged to request various evaluation forms in order to receive feedback in each of the main categories.
- Does the On-Demand Evaluation form replace other evaluation tools?
  - No, this is a pilot. These forms are being completed in addition to the traditional clerkship forms. The data collected from this form will provide students and faculty with additional performance feedback and will provide vital feedback to the pilot process.
- Who can complete the On-Demand Evaluation form?
  - House staff (including residents), attendings, clerkship directors, and/or site directors. Please do not ask nurses or physician assistants, at this time, to complete a feedback form.
- How will the On-Demand Evaluation form be used?
  - Students should reflect on feedback given on forms and incorporate suggestions into their clinical skills performance. As is the case with any feedback provided during the clerkship, Directors will consider feedback provided on form when finalizing the final clerkship clinical grade.
- Who can see the On-Demand Evaluation form?
  - Students and Clerkship Directors
- What if the selected evaluator is not listed in LEO?
  - You must email your clerkship coordinator if you do not see someone listed in LEO. Please do not email Ed-Tech.
- Who do I contact with general questions/feedback about the forms?
  - You must email your clerkship coordinator if you have a question and/or want to provide user feedback. Please do not email Ed-Tech.

- Who should initiate use of the On-Demand Evaluation form?
  - Students should initiate use of an On-Demand Evaluation form. It is suggested that you let faculty know that you would like feedback on one of the five main evaluation domains, select their name from a list on LEO, and then send the evaluation link to your chosen faculty member. This will generate a link that will go directly to the faculty members email address on file.
- How should I request an evaluator to complete the On-Demand Evaluation?
  - Your request for an Evalution is no predicated on how long you spent with the faculty member. It should be based on your wanting direct feedback on a certain competency/experience.
- How long does the On-Demand Evaluation form stay open?
  - Faculty has 12 days to complete the form before it closes out. It is ideal for faculty to fill out the form as soon as they can for immediate recall.